



APPLICATION FOR CASH TUITION TRANSFER OF NON-RESIDENT STUDENT

Student Name: _____ D.O.B. _____

Home School District: _____

School Currently Attending: _____

Current Grade Level: _____

Parent/Guardian Name: _____

Current Legal Home Residence:

Street Address: _____ City: _____

Home Phone: _____ Cell Phone: _____

Requests by parents, guardians, or custodians of INDIANA students who do not reside in the Covington Community School Corporation, but who wish to enroll their child in the school system, will be considered for enrollment based on the following general criteria (in accordance with School Board Policy 327):

- *MUST reside in INDIANA to be considered for enrollment at Covington Community Schools. Parent/guardian may be asked to prove legal residence prior to approval.*
- *Non-resident enrollment is requested for education reasons ONLY. Under no circumstances will a transfer be accepted for athletic reasons.*
- *Parent, guardian, custodian, or student must agree to provide his/her own transportation to and from school.*
- *Student may be accepted if his/her needs can be accommodated with current staffing and program offerings and whose enrollment does not adversely affect the programming of resident students. Student may be denied based on class size of current grade level.*
- *Student will be placed in a grade level and/or courses for which their previous educational experiences appear to qualify them, which may include test scores and transcripts.*
- *Student is in good standing in his/her current school corporation, and does not fall under one of the following circumstances:*
 - *Suspended or expelled for 10 or more days in the 12 months preceding the request for transfer*
 - *Suspended or expelled for the possession of a firearm, deadly weapon, destructive device, drugs, or alcohol*
 - *Has a record of excessive absenteeism or tardiness*

Completed application must be submitted to the Superintendent on or before June 30.

Does your student require any modifications or adaptations to his/her instruction or instructional setting?

NO YES If "YES" please explain: _____

Please attach the following documentation to this application:

- Student Transcript
- Student Discipline Record
- Student Attendance Report

In submitting this application and the required documentation, I am indicating that I understand the conditions of enrollment of my child as a cash tuition student in the Covington Community School Corporation - per the Board approved policy. I am agreeing to pay associated tuition costs to the Covington Community School Corporation. I understand that the district reserves the right to annually establish the amount charged for tuition. Further, I understand that I am responsible for transportation to and from school.

Parent/Guardian Signature Date

Superintendent's Office Use Only

Date application received: _____

Building level: APPROVED DENIED

Principal Signature: _____ Date: _____

Corporation level: APPROVED DENIED

Superintendent Signature: _____ Date: _____

Date of parent notification: _____

Copy to Business Manager / Corporation Treasurer