



**REGULAR MEETING OF THE
COVINGTON COMMUNITY SCHOOL CORPORATION
BOARD OF SCHOOL TRUSTEES**

December 13, 2021

VOLUME 2021 No. 15

Mr. Doug Hunter, President

Doug Hunter

Mr. Jason Beck, Vice-President

Jason Beck

Mr. Kevin Cates, Secretary

Kevin Cates

Mr. Chad Herzog

Chad Herzog

Mr. Ryan Tolley

Ryan Tolley

Minutes from the Regular School Board Meeting

Monday December 13, 2021

6:30 p.m.

Covington Elementary School Conference Room 1110 7th Street, Covington, IN 47932

1. Call to Order

The meeting was called to order by Doug Hunter at 6:30 p.m. The Pledge of Allegiance was given.

Board Member Attendance Verification

- Doug Hunter, President – Present
- Jason Beck, Vice President – Present
- Kevin Cates, Treasurer – Present
- Chad Herzog, Board Member – Present
- Ryan Tolley, Board Member – Participated via phone

Officials:

- Dr. Kevin Smith, Superintendent
- Vicki Jones, Corporation Treasurer
- Mike Howard, Director of Operations

Guests:

- Kyle Carlson, Baker-Tilly
- Brad Crain, Mayor of Covington
- Terry Fields, Teacher CHS
- Myles Potter, Student CHS
- Nolan Potter, Student CHS
- Chet Powell, Community Member
- Scott Powell, Community Member

2. Approval of Agenda

Mr. Hunter reviewed the agenda for the meeting with no changes being proposed following board member consideration.

Following review of the agenda of December 13, 2021 regular board meeting a motion was made to approve as presented.

Motion by: Jason Beck

Seconded by : Kevin Cates

Motion Carried by a vote 4-0

3. Educational Excellence

Terry Fields introduced two members of the 2021 Tennis Team, Myles and Nolan Potter, and gave an overview of the Tennis Team's accomplishments which includes competing for the State Championship.

4. Consent and Approvals

a. Review and Approve Minutes

Following review of the minutes from November 8, 2021 Regular Session Meeting a motion was made to approve as presented.

Motion by: Kevin Cates

Seconded by: Chad Herzog

Motion Carried by a vote 4-0

b. Review and Approval of Claim Dockets

Following review of the claim dockets, a motion was made to accept claims (12627-12887) in the amount of \$1,344,036.35 as presented.

Motion by: Chad Herzog

Seconded by: Kevin Cates

Motion Carried by a vote 4-0

c. Consideration of Human Resources

The following Human Resources items were presented for board consideration.

i. New Hires

Shelby Pineda, Swimming Coach
Lacy Pasquale, Maternity Leave Speech
Stephanie Severt, Pre - School Bus Aide
Desiree Welch, 2nd Shift Custodian
Ben Jones, Wrestling Coach
Terry Field, 2022 Boys Tennis Coach
Jen Sutherlin, 2022 Volleyball Coach
Brennan Crose, 2022 Boys Soccer Coach
Damon Hegg, 2022 Girls Soccer Coach
Staci Stultz, 2022 Cross Country Coach

ii. Retirements

iii. Resignations

Other:
Lacy Crone, Custodian

iv. Professional Leave

d. Review and Approval of Travel Requests

i. Field Trips

ii. Staff Development

Following discussion, a motion was made to accept Human Resources recommendations as presented.

Motion by: Chad Herzog
Seconded by: Kevin Cates
Motion Carried by a vote 4-0

5. Old Business

Back to School Plan Review

The United States Department of Education requires LEA's (School Corporations) to review the back to school plan every six months for possible revision. An opportunity for public comment was provided.

Following discussion, a motion was made to continue with the previously approved back to school plan (in-person) instruction as presented.

Motion by: Kevin Cates
Seconded by: Chad Herzog
Motion Carried by a vote 4-0

a. Administration

i. Finance/Business

b. Curriculum/Technology

c. Buildings/Grounds

d. Transportation

e. Other – Request for Residential TIF District Resolution Approval

Following discussion, a motion was made accept the TIF Resolution as presented.

Motion by: Chad Herzog
Seconded by: No Second
Motion died for lack of a second and is tabled for future discussion.

6. New Business

Following discussion, a motion was made to approve Non-certified (CES) E-learning staff to be paid for regular work hours on Thursday, December 9th and Friday, December 10th as presented.

Motion by: Chad Herzog
Seconded by: Kevin Cates
Motion Carried by a vote 4-0

a. Administration

Out of District Transfers

Following discussion, a motion was made to accept five (5) out of district student transfers as presented.

Motion by: Kevin Cates
Seconded by: Chad Herzog
Motion Carried by a vote 4-0

b. Finance/Business

Year End Business Authorization

Following discussion, a motion was made to allow Ms. Jones to pay any unforeseen expenses that may appear between now and December 31, 2021 as presented.

Motion by: Chad Herzog
Seconded by: Kevin Cates
Motion Carried by a vote 4-0

c. Curriculum/Technology

d. Other

Non-Certified/WRSSC Salary Increase Proposal

Following discussion, a motion was made to approve Non-Certified/WRSSC Salary Increase as presented.

Motion by: Chad Herzog
Seconded by: Kevin Cates
Motion Carried by a vote 4-0

Health Insurance Deduction Holiday

Following discussion, a motion was made to provide health insurance members a deduction holiday in December 2021 as presented.

Motion by: Chad Herzog
Seconded by: Kevin Cates
Motion Carried by a vote 4-0

7. Comments, Announcements, and Other Business

Policy – Board Member Participation Via Electronic Means – First Reading

Board Policy 115 is being presented via the board packet this evening under the first reading process. The policy aligns with Indiana code and follows state guidance for verbiage of this policy type. The policy stipulates the manner in which a board member may participate in meetings via electronic means.

a. Superintendent Report Out

I would like to take a moment to thank Covington City Police Chief Keddy Sowers and the City of Covington for their support with the purchase of two active shooter kits to be provided to our school resource officers.

For awareness of the board, an adjustment to the school corporation payroll calendar has been made for calendar year 2022, with the first payroll now taking place on January 5, 2022. This alignment was made in order to maintain a 26 pay calendar year, as planned within our budgets and staff member contracts.

CCSC has received the teacher appreciation grant funds from the state for this year. With this, teacher stipends will be distributed with the December 17, 2021 payroll.

I want to recognize the efforts of our building leaders and the special needs instructional team as the IDOE recently provided a Rating of Meets Requirements - Level 1 - under the Results Driven Accountability program the IDOE implemented in order to adhere to the Individuals with Disabilities Education Act (IDEA). The results are especially satisfying given the fact that just two years ago our middle school was found to not be compliant. The focused efforts of Ms. Karrfalt and Ms. Slider are to be highlighted as exemplary in moving our programming back to a Level 1 status. Further, I would like to state that our special needs staff is in a category of "Best of the Best". I appreciate each and every member of this team and thank them from the bottom of my heart.

For board knowledge, the school corporation student enrollment is up five students from the September ADM count, standing at 820 total.

The Superintendent reviewed financial status and 1782 2022 Budget Approval.

b. Public Comments

Mayor Brad Crain asked if there were any gun safety programs for staff and students.

c. Board Comments

8. Dates – of - Interest

a. Elementary Christmas Program – December 16, 17, 2021

b. CHS/CMS Final Exams – December 17 – 22, 2021

c. End Semester 1 - December 22, 2021

d. Winter Break - December 23, 2021 - January 5, 2022

e. Begin Semester 2 - January 6, 2022

f. January Board Meeting – January 10, 2022

g. Annual Finance Meeting – January 10, 2022

9. Adjournment

A motion was made to adjourn the meeting at 7:57 p.m.

Motion by: Kevin Cates

Seconded by: Chad Herzog

Motion Carried by a vote 4-0

An executive session board meeting was held November 15, 2021 at 5:15 p.m. in the Covington School Elementary School Library, located at 1110 7th Street, Covington, IN 47932 to discuss the following:

I.C. 5-14-1.5-6.1 (b)(5) To receive information about and interview prospective employees.

An executive session board meeting was held December 13, 2021 at 5:30 p.m. in the Covington Elementary School Conference Room, located at 1110 7th Street, Covington, IN 47932 to discuss the following:

I.C. 5-14-1.5-6.1 (b)(5) To receive information about and interview prospective employees.

I.C. 5-14-1.5-6.1 (b)(6) To receive information on corporation employee(s), student status, or independent contractor.

An executive session board meeting was held December 13, 2021 at immediately following the regular board meeting in the Covington Elementary School Conference Room, located at 1110 7th Street, Covington, IN 47932 to discuss the following:

I.C. 5-14-1.5-6.1 (b)(5) To receive information about and interview prospective employees.

I.C. 5-14-1.5-6.1 (b)(6) To receive information on corporation employee(s), student status, or independent contractor.

Kevin Cates

Secretary of the Board

"Everyone Matters, Everyone Counts"