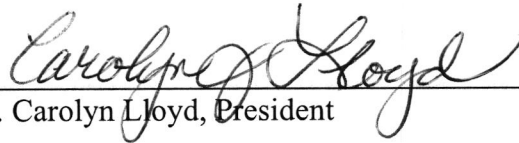


REGULAR MEETING OF THE
COVINGTON COMMUNITY SCHOOL CORPORATION
BOARD OF SCHOOL TRUSTEES

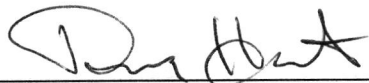
July 15, 2019

VOLUME 2019

NO. 11



Mrs. Carolyn Lloyd, President

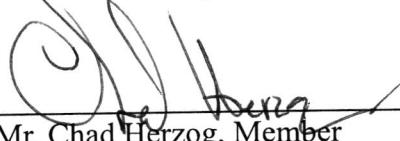


Mr. Doug Hunter, Vice President



Mr. Jason Beck, Secretary

Mr. Kevin Cates, Member



Mr. Chad Herzog, Member

COVINGTON COMMUNITY SCHOOL CORPORATION

Minutes from the Regular Meeting
of the Board of Education on
July 15, 2019 in the
Covington High School Library
located at 1017 Sixth Street
Covington, Indiana 47932

CALL TO ORDER: Meeting called to order by Mrs. Carolyn Lloyd at 6:30 p.m.

ROLL:	Mrs. Carolyn Lloyd	Present
	Mr. Doug Hunter	Present
	Mr. Jason Beck	Present
	Mr. Kevin Cates	Present
	Mr. Chad Herzog	Absent

OFFICIAL	Dr. Kevin Smith, Superintendent	Present
	Mr. Steve Reynolds, MS Principal	Absent
	Mrs. Alison Karrfalt, EL Principal	Absent
	Mr. Trent McCormick, Athletic Director	Present
	Mr. Stu Weliever, School Attorney	Present

NEWS MEDIA:

GUESTS:	Dale Wagner, Gibraltar Design
	Brittany Black, Gibraltar Design
	Ryan Fetters, Baker-Tilly
	Scott Stenftenagel, Stenftenagel Group
	Angela Burton, Stenftenagel Group
	Randy Grubbs, River Group Architecture

REGULAR MEETING OF THE BOARD – July 15, 2019 – 6:30 P.M.

2019-11-108 ADOPTION OF AGENDA

A motion was made that the agenda of the July 15, 2019 regular meeting

of the Board of School Trustees be approved as presented.

Motion by Mr. Doug Hunter
Seconded by Mr. Kevin Cates
Vote 4-0

2019-11-109 CONSTRUCTION PROJECT HEARING

The Project Resolution is required when the school is planning to spend more than \$1,000,000 per building. It contains the estimated hard & soft construction cost and the costs of issuance and establishes the total project cost. It also contains the estimated tax impact. There being no public comment on the construction project a motion was made to approve the Project Resolution as presented

Motion by Mr. Doug Hunter
Seconded by Mr. Kevin Cates
Vote 4-0

Dr. Smith presented a Resolution Determining Need for the Project relating to the financing of the construction project. This resolution establishes the need for the construction project. A motion was made to approve the resolution as presented.

Motion by Mr. Jason Beck
Seconded by Mr. Kevin Cates
Vote 4-0

2019-11-110 EDUCATIONAL EXCELLENCE

2019-11-111 APPROVAL OF MINUTES

A motion was made that the minutes of the June 10, 2019 regular meeting of the Board of School Trustees be approved as presented.

Motion by Mr. Doug Hunter
Seconded by Mr. Kevin Cates
Vote 4-0

2019-11-112 CLAIMS

Claims 8250, 8261, 8267, 8271, 8276, 8280, 8287, and 8289 were questioned and reviewed by the board. A motion was made that claims numbered 8191 to 8316 be approved as presented.

Motion by Mr. Kevin Cates
Seconded by Mr. Jason Beck
Vote 4-0

2019-11-113 PERSONNEL

A motion was made to approve the following personnel items:

New Hires

Mikalea Girdler	Spanish Instructor
Jamie Hughes	Summer Instructor - English
Shawn Turner	Summer Instructor - Math
Crystal Orlea	Summer Instructional Aide
Becky Lewis	Summer Instructional Aide
Tiffany Marshall	WRSSC - PT

ECA Assignments

Terry Field	Girls Tennis
Rachel Cotten	Assistant Girls Tennis
Trevor Dickerson	Boys Track Coach
Damon Hegg	Girls Track Coach
Mike Thompson	Boys Golf Coach

Resignations

Jessica Robertson	HS/MS Art Instructor
Nick Calcamuggio	Music Director
J. R. Haskins	HS Principal
Sarah Martin	Sophomore Class Sponsor
LaDonna Spicer	Bus Driver

Motion by Mr. Kevin Cates
Seconded by Mr. Doug Hunter
Vote 4-0

A motion was made granting the Superintendent to fill the currently open positions, as well as any other positions that may become open between now and the start of school. This approval is necessary to ensure all staff positions are in place for a positive launch of the new school year.

Motion by Mr. Doug Hunter
Seconded by Mr. Kevin Cates
Vote 4-0

2019-11-114 **PROJECTS UPDATES**

District Office

Two bids were received for the proposed district office construction project. The bids were opened on Monday, July 1, with Randy Grubbs and Trudie Dillon assisting with the opening process.

Bids received were from:

1. McDowell Builders, Inc. of Sidell, Illinois, with a base bid price of \$870,443 and
2. PASCO, LLC, of Williamsport, Indiana, with a base bid price of \$676,584.

The first bid package was not complete, with the required Form 96 missing, making it invalid for consideration, thus the bid is rejected for this reason. Thus, the only active bid we have to consider is that from PASCO, LLC. Randy Grubbs provided input and analysis of the PASCO bid package

A motion was made to approve PASCO as the general contractor for the project, subject to their willingness to agree to complete the project per identified change orders that are focused on a result that is cost feasible to the corporation. The PASCO bid of \$676,584 to be accepted, contingent on the following conditions being met:

1. The identification of change orders, which meet the conditions and requirements of the board on providing a suitable cost for the finalized project.
2. The change orders be put into writing and completed by no later than August 2, 2019.
3. That the board reserves the right to ultimately reject the bid if mutually acceptable change order terms are not worked out between the contractor and the school corporation.
 - a. Note: In the event the board executes this right, the school corporation will reimburse PASCO for reasonable time and effort costs related to the value engineering work, as identified by the presented change orders.
 - b. Note 1: In the event the corporation and PASCO reach a mutual agreement on the identified value engineering and change orders, PASCO will absorb the costs mentioned in 3.

Motion by Mr. Doug Hunter
Seconded by Mr. Kevin Cates
Vote 4-0

Summer Project Work

The maintenance team continues to make positive progress with the summer work projects. The soccer and football press boxes have been cleaned and painted, with the only item left to complete being the flooring in each facility. The athletic complex locker rooms are in their final stages of painting with the crew now working on the interior doors, trim, and rest room areas. A quote for new lockers has been requested.

The MPR and Elementary gymnasium floors were cleaned and sealed last week. The middle school gym flooring will be completed during fall break.

An inspection of our football bleachers has been scheduled with Lee Supply, of Terre Haute.

Elementary School Facility Improvement Project

A new conference room has been created at the elementary school, which will allow for larger meeting capacity. The room is located southwest of the office.

The re-location of the technology office has been completed. The renovation involved a small amount of wall patching, as well as painting.

With this relocation the focus now shifts to the creation of a PD (professional development) room. The PD room will allow staff to utilize throughout the day in order to hone and / or learn about new instructional techniques.

Trim painting at the elementary school continues to move forward, with primer applied in nearly all areas. The next step is to complete the actual painting of the trim.

Elementary School Water Cooler Upgrades

The water cooler upgrades at the elementary school should be completed over the next 1 - 2 weeks. The enhancements will include new water coolers in four (4) hallway locations, and will also include new floor and wall tile in each area.

Athletic Complex Parking Area Repair

The repair of the damaged parking area at the athletic complex has been completed by Hesler Paving. The cost of the project was \$19,133.

2020 Budget Development

Work on the 2020 Budget is progressing, with the current focus being the identification of assumptions to establish a foundation from which the budget will be created. Next up is work on the bus replacement and capital projects plans.

2019 - 2020 Student Handbooks

The second reading was held on the 2019 - 2020 Student Handbooks for Covington High School and Covington Middle School. A motion was made to approve as presented.

Motion by Mr. Doug Hunter
Seconded by Mr. Jason Beck
Vote 4-0

2019-11-115 NEW BUSINESS

Transfers

A motion was made to approve the out - of - district transfer request/.

Motion by Mr. Kevin Cates
Seconded by Mr. Doug Hunter
Vote 4-0

2019 - 2020 Student Handbooks

The board heard the first reading of the middle school and high school student handbooks.

A motion was made to approve the elementary handbook as presented.

Motion by Mr. Doug Hunter
Seconded by Mr. Kevin Cates
Vote 4-0

2019-20 Athletic All-Sports Pass Pricing Schedule

Mr. McCormick has identified funding streams that will strengthen the athletic department balances, allowing for greater flexibility to invest in the development needs of our student - athletes, as well as our coaches.

A motion was made to approve the 2019-2020 All-Sports Pass pricing structure of:

Student Pass - \$30 (Increase of \$5)
Senior Citizen - \$35 (No Increase)
Adult Pass - \$65 (Increase of \$10)
Family Pass - \$170 (Increase of \$20)

Motion by Mr. Kevin Cates
Seconded by Mr. Jason Beck
Vote 4-0

Fund Raising

Mr. McCormick presented a fund-raising strategy for the athletic department. A motion was made to approve as presented.

Motion by Mr. Jason Beck
Seconded by Mr. Doug Hunter
Vote 4-0

Freshman Volleyball Alignment

A freshman volleyball coaching position was approved in the 2018 - 2019 Collective Bargaining Agreement roster of extracurricular positions, however no stipend amount was identified at the time. A motion was made to approve a \$1,500 stipend amount for this role. This approval will allow Mr. McCormick, Athletic Director, to post the position beginning on Tuesday, July 16.

Motion by Mr. Kevin Cates
Seconded by Mr. Doug Hunter
Vote 4-0

2019 - 2020 Teacher Evaluation Manual

The board heard the first reading of the CCSC 2019 - 2020 Teacher Evaluation Manual. The state of Indiana requires each school corporation to have a formal evaluation process and provide to the Indiana Department of Education annually. This year the due date for posting to the IDOE is Friday, September 13, 2019.

There are two (2) changes being made to the manual, with the first found on page eight (8), which deals with a recommendation from the state to ensure a section on how negative impact, or student growth, is measured. The second change is located on page 11 and involves the removal of a note item dealing with absences, contained under the core professionalism segment of the manual. This is being removed for purposes of clarity.

No action of the board is required this evening.

Resolution to Dispose of Tangible Personal Property

There is a resolution being presented this evening, which would allow for the disposition of an old washer and dryer set from the high school Family and Consumer Sciences area. The items are being declared as worthless, with no value to the school corporation. A motion was made to approve the resolution which will allow the superintendent, to proceed with the disposition of the washer and dryer as deemed appropriate.

Motion by Mr. Doug Hunter

Seconded by Mr. Kevin Cates

Vote 4-0

2019-11-116 SUPERINTENDENT REPORT OUT

Aligning

The two new buses were delivered during the past week. The buses, which were purchased from MacAllister Equipment, will be used on corporation owned routes beginning this fall. In conjunction, we are close to finalizing negotiations for an additional bus, through a lease to purchase agreement, which would also be placed on a corporation owned route.

Regarding an item that was discussed during the past winter, that of having a sidewalk extend from the city trail into the athletic complex, remains under consideration. Last week representatives from the city, school, and Coffeniens reviewed the status of the project, with all in favor of moving forward. The project would be funded through the community foundation.

Modeling

Dr. Smith recognized the receipt of a \$600 donation from supporters of our children during the month of June. The monies were donated for the sole purpose of bringing student lunch accounts out of the negative. This

act of love, care, and kindness represents the true spirit of commitment to our children that is synonymous with the Covington school - community.

CCSC was notified on Thursday, July 11, 2019, that we have been awarded a \$240,000 grant by the National Center for Health Services. The grant is for a three period and will be used to expand our social and emotional curriculum. Dr. Smith recognized the work of our counselors - Yessi Girdler and Laura Myers, as well as Alison Karrfalt, elementary school principal, for the focused efforts put forth in bringing this opportunity to our children.

Dr. Smith thanked our maintenance and custodial staff for all of their focused efforts in preparing our buildings for the upcoming school year. In conjunction, this group of outstanding individuals have accepted a number of additional projects throughout the summer, aimed at providing enhancements within our buildings. They have worked diligently, without complaint, to prepare the facilities. Dr. Smith stated he is appreciative of their efforts and commitment to excellence.

Dates - of - Interest

Superintendent Open Office Hours	July 22, 2019
Bus Driver Training	July 29, 2019
CMS - 6th Grade Orientation (6p.m.)	August 1, 2019
New Teacher Introduction	August 2, 2019
Girls Golf Practice Officially Begins	August 2, 2019
Athletic Practices Begin	August 5, 2019
Superintendent Open Office Hours	August 5, 2019
First Teacher Day	August 6, 2019
Second Teacher Day	August 7, 2019
CES Open House (6p.m.)	August 7, 2019
First Student Day of School Year	August 8, 2019
August Board Meeting	August 12, 2019
2020 Budget Consideration	August 12, 2019
Superintendent's Advisory Council Meeting	August 15, 2019
2020 Budget Public Hearing	September 9, 2019
2019 Fall ADM Count Day	September 13, 2019
CCSC Athletic Department Golf Scramble	September 22, 2019
2020 Budget Adoption	October 14, 2019

2019-11-117 STATEMENTS FROM EMPLOYEES/PUBLIC

None

2019-11-118 STATEMENTS FROM BOARD

Mrs. Lloyd thanked everyone in attendance for coming to the meeting.

2019-11-119 ADJOURNMENT

A motion was made to adjourn at 7:27 p.m.

Motion by Mr. Doug Hunter
Seconded by Mr. Jason Beck
Vote 4-0

An executive session was held at 5:30 p.m. to discuss personnel and contractor status.



Secretary of the Board