

FIELD TRIP REQUEST

Policy 802

Person Requesting Field Trip: _____ Date Submitted: _____

Date of Field Trip: _____ Field Trip Destination: _____

Class or Group Requesting Field Trip: _____

Cost of Trip to be Submitted To: Corporation: _____ Club/Organization: _____

School: _____ Other: _____

Transportation Request for Field Trip:

Estimated Miles: _____ Bus: Mini or Yellow

Driver: _____ Cost: \$12.00 / hour

Departure Location: _____ Departure Time: _____ Arrival Time: _____

State how this educational activity will meet the following criteria as defined by statute:

1. Is consistent with and promotes the educational philosophy and goals of this school corporation and State Board of Education
2. Facilitates the attainment of specific educational objectives
3. Is a part of the goals and objectives of an approved course or curriculum
4. Represents a unique education opportunity
5. Cannot reasonably occur without interrupting the school day

Approved By:

Signature of Principal: _____ Date: _____

Signature of Superintendent: _____ Date: _____