

Covington Community School Corporation

"Home of the Trojans"

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FREQUENTLY ASKED QUESTIONS

Updated March 16, 2020 (Revision A)

Updated March 24, 2020 (Revision E)

Updated March 17, 2020 (Revision B)

Updated March 30, 2020 (Revision F)

Updated March 18, 2020 (Revision C)

Updated April 3, 2020 (Revision G)

Updated March 19, 2020 (Revision D)

There are many questions concerning the COVID-19 virus and the announced impact to Covington Community School Corporation.

The intent of the dedicated FAQ's is to communicate answers to commonly asked questions. Please know we are continuing to monitor the situation and will update the FAQ's when relevant information presents itself.

What are the operational adjustments being implemented?

CCSC announced on Friday, March 13, 2020, that all schools will be closed during the period of March 16 – 18 in order to allow instructional staff to prepare for the utilization of extended E – Learning.

E - Learning instructional sessions will be held during the following periods:

March 30 – April 2, 2020

April 6 – April 8, 2020

There will be no school on Friday, April 3 and Thursday, April 9 in order to allow instructional staff time to grade, verify attendance, update systems, and prepare lesson plans.

These decisions were based on guidance from the Fountain and Warren County Health Department, the utilization of staff and student out of state travel plans, as well as communication with area and state school superintendents.

Updated April 3, 2020

In alignment with Governor Holcomb's decision to reduce the number of days schools are required to be in session this year to 160, and with the governor's Executive Order restricting in-person instruction for the remainder of the 2019 – 2020 school year, CCSC will continue to execute our E – Learning protocol until the end of the school year.

Further, the corporation school calendar has been adjusted as follows:

E – Learning instructional sessions will be held during the following periods:

April 14 – 16, 2020

April 20 – 23, 2020

April 27 – 30, 2020

May 5 – 7, 2020

The last day of instruction, and for students, will be Thursday, May 7, 2020

What will happen with prom and graduation?

Updated March 19, 2020

The Covington High School Prom, scheduled for April 25, 2020, has been indefinitely postponed. This postponement includes any and all After – Prom activities.

Updated March 24, 2020

The 2020 CHS Graduation has been indefinitely postponed. It remains our intent to do everything possible to re-schedule and organize a Prom and Graduation for our students, once the COVID – 19 pandemic concerns are behind us.

We will continue to monitor the situation over the coming weeks and months, with additional communication occurring as deemed appropriate.

Will the Senior Honors Program be held?

The honors program has been indefinitely postponed. An alternative process and/or date is being visited that would allow us to conduct the program at a later point and time.

Stay tuned.

Will I be able to get an item I may need to be able to complete assignments during E – Learning?

Yes. However, access to the respective facility will be restricted to a specific date, time, and area. Individuals requiring an item from the high school will be restricted to the atrium welcoming center; individuals picking an item up from the middle school will be restricted to the office area; and individuals requiring an item from the elementary school will be restricted to the main entryway area. Individuals needing an item from their school are to contact their respective school in order to have the item available for pickup. An individual coming to a school to pick up an item without calling their respective school will not be allowed entrance.

Dates and times for obtaining items:

Covington High and Middle School

Monday, March 16/March 17

Contact the school between 9:00 and 11:30 a.m.

Pick up item (s) between 12:00 p.m. and 3:00 p.m..

Covington Elementary School

Tuesday, March 17 Noon – 3:00 p.m.

Updated April 3, 2020

Individuals needing an item from their locker in order to complete an assignment are to contact their respective building principal.

Following the end of school, on Thursday, May 7, 2020, the CCSC leadership team will work to identify a plan allowing personal items to be gathered from lockers.

Will I be able to obtain a meal through the school during this period?

Yes. Meals may be picked up between 11:00 a.m. – 12:30 p.m. on designated dates. Middle school entrance 5 has been designated as the pickup point. Meals will be made available on March 16, 17, 30, 31 and April 1, 2, and 3.

Updated April 3, 2020

CCSC Food Services will provide meals through the end of May 2020.

Meals may be ordered, picked-up, and / or delivered as follows:

April 6 – 9

April 13 – 17

April 20 - 24

April 25 – May 1

May 4 – 8

May 11 – 15

May 18 – 22

May 26 - 29

Updated March 16, 2020

For individuals who would like to take part in our food service, but may have transportation issues, our team will deliver your meal to a designated location. If you are interested in taking advantage of this opportunity, please follow the procedures below for reserving a meal.

Benjamin's Restaurant has offered to provide a free meal to a CCSC student during the adjusted operational schedule. Visit the corporation web site for a list of items to select from.

Note: CCSC staff will also pick up and deliver a meal from Benjamin's, or any other community eatery providing free meal service for our students, on behalf of one of our children. For this to occur, the individual will need to notify the school corporation food services department of time meal will be available, as well as address for delivery.

Individuals wishing to use the food service should call ahead to reserve a meal. You may reserve a meal by calling 765.793.5615 between 8:00 and 10:00 a.m. on the day of pickup.

Has a decision been made on extra – curricular events?

All field trips have been cancelled for the remainder of the year.

The 2020 Spring Sports Season has been cancelled.

All activities related to athletics have been indefinitely suspended and/or cancelled.

Non – athletic events have either been cancelled.

Is spring break being adjusted?

No. Spring break will be held during the period of March 19 – March 29, 2020.

When will I go back to school and begin activities?

We will evaluate a return to school following the extended E – Learning period.

Updated March 19, 2020

CCSC will monitor the COVID – 19 pandemic situation, as well as further direction Governor Holcomb, other state government officials, health/medical officials and professionals may provide during the upcoming weeks.

Is there a chance the E – Learning period will be shortened?

No. There will be no changes to the adjusted operational schedule.

Are any changes being made to our E – Learning protocol and guidelines?

Yes. Building leaders and instructors will establish adjustments to our E – Learning protocol in order to ensure a consistent and constant flow of learning during the period of extended E – Learning.

Here is the link to the corporation's E – Learning webpage:

<https://www.covington.k12.in.us/elearning/>

What changes to the E – Learning protocol and guidelines can I expect?

There are two areas, in particular, that will be changed, one being the manner in which attendance is tracked and the second related to the timeframe allowed for completion of the respective assignment.

Will alternative lesson strategies be used during the E – Learning period?

Yes. Building leaders and instructors are committed to provide instruction, as well as instructional materials, in any form and through any medium necessary in order to ensure rigorous and relevant educational opportunities for our children.

E – Learning does not mean that all lesson assignments must be completed fully through a technological manner.

What do I do if I have an issue with the assignments due to technology?

Individuals experiencing a technology issue are encouraged to contact the CCSC technology department for assistance.

Will the four – day weekend around Easter be honored?

Yes. There will be no school on Good Friday, April 10, 2020, nor on Easter Monday, April 13, 2020.

Will I be required to take a state assessment this spring?**Updated March 24, 2020**

No. All state assessments have been cancelled for this year. This includes such tests as ILEARN, ISTEP+, I AM, IREAD3, WIDA, CIVICS, DYSLEXIA, and others.

What about travel over spring break?

All school approved travel has been cancelled.

CCSC will adhere to the guidance provided by the county health department that anyone – students, staff, parents, school – community members – traveling out of state is to observe a 14 – day self-isolation before being allowed into a school corporation facility, or on one of our campuses.

Note: The county health department is allowing reasonable exceptions to the out of state travel for essential and emergency needs. This would include, but not be limited to necessary medical care, routine work, and errands for household necessities.

Given the fluidity of the situation additional restrictions are possible.

Updated March 24, 2020

The Fountain and Warren County Health Department modified their guidance on March 21, 2020, for individuals returning to their homes in the counties as follows:

Citizens returning home from vacation to the Fountain and Warren bi-county area are advised to self – isolate in your homes for a minimum of the next 10 days. Emergency travel is allowed.

If I follow the health department guidance I will have to miss work, can I get an excuse?

Yes. Contact the Fountain and Warren County Health Department (excuses will be issued from March 21 – April 1).

As an athlete, may I coordinate individual conditioning plans with my coach?

Yes. Coaches may assist a student – athlete in establishing a conditioning plan during the time of suspended activities, but may not provide direct instruction during this period.

May I utilize school facilities during the period of adjusted schedules?

No. School facilities will not be accessible for use until further notice.

Will visitors be allowed on school grounds?

No. Only those individuals approved by the school corporation will be allowed in a school facility or on one of our campuses until further notice.

Is it possible the school corporation will extend the period for the operational adjustments?

Yes. The school corporation continues to monitor the COVID – 19 virus situation and is prepared to make the necessary adjustments to ensure the health and safety of our children, staff, and school – community members.

Does the school corporation intend to utilize the 20 – day waiver provided it by the governor?

Yes. CCSC will strategically utilize the 20 – day waiver opportunity over the remaining portion of the school year. This will be done as deemed appropriate to ensure rigorous and relevant instruction continues, while also working to create a healthy and safe learning environment.

Updated March 24, 2020

The school corporation utilized three (3) days that will apply towards the original 20 – day waiver opportunity provided by the governor. With the decision to close all schools through May 1, 2020 Indiana corporations are no longer limited in the number of days they may decide to waive.

Why is the school implementing these measures?

CCSC respects the guidance and advice of our health officials, locally, nationally, and within the state of Indiana and is committed to follow their advice in an effort to provide a healthy and safe environment within and around our school corporation.

How do I obtain a work permit during the time of school closure?

Updated March 24, 2020

With the closure of Indiana schools until May 1, 2020 the governor has suspended the requirement to obtain a work permit. The requirement suspension is expected to be in place until schools reopen.

What if I suspect my child, or a member of our family, was exposed to COVID – 19 (has exhibited symptoms)?

You are encouraged to contact a medical professional immediately for guidance.

You should notify the respective school nurse of your concern.

The Fountain / Warren County Health Department has put together a website offering extensive information on the COVID-19 virus. Use the following link to access the site:

<https://www.fwhealth.org/>

How did the governor’s Executive Order 20 – 08, announced on March 23, 2020, modify the approved guidance for gatherings?

Updated March 24, 2020

The governor’s executive order prohibits gatherings of more than ten (10) people, unless exempted.

This aligns with the original recommendation of the Fountain/Warren County Health Department.

What pre-cautionary steps can I take?

Updated March 24, 2020

You are encouraged to observe the **10 – day self-isolation recommendation for individuals traveling back into the Fountain/Warren County areas if returning home from vacation.**

The Fountain and Warren County Health Department modified the above guidance on Saturday, March 21, 2020.

You are encouraged to notify the school corporation if your child, or a family member, exhibits symptoms of the COVID – 19 virus.

You are encouraged to seek medical attention immediately if your illness is suspected to be due to the COVID – 19 virus. Call your doctor or healthcare provider before seeking care. This is a practice one should do anytime a concern over an illness develops.

You are encouraged to follow the CDC recommendation around not participating in gatherings with more than 250 individuals.

You are encouraged to abide by the non – essential out of state travel recommendation.

You are encouraged to avoid public areas and public transportation.

You are encouraged to avoid shaking hands.

You are encouraged to keep your child home if they are feeling sick.

You are encouraged to wash your hands frequently for at least 20 seconds.

You are encouraged when coughing or sneezing to do so in your elbow or tissue (dispose of immediately).

You are encouraged to avoid touching your face.

You are encouraged to practice reasonable social distancing.

How can I explain Coronavirus to my kids?

Here are two links that provide advice to parents.

[https://www.nasponline.org/resources-and-publications/resources-and-podcasts/school-climate-safety-and-crisis/health-crisis-resources/talking-to-children-about-covid-19-\(coronavirus\)-a-parent-resource](https://www.nasponline.org/resources-and-publications/resources-and-podcasts/school-climate-safety-and-crisis/health-crisis-resources/talking-to-children-about-covid-19-(coronavirus)-a-parent-resource)

<https://childmind.org/article/talking-to-kids-about-the-coronavirus/>

Where can I get more information on COVID – 19?

Here are some links you may find helpful:

<https://www.cdc.gov/coronavirus/2019-ncov/index.html>

<https://www.in.gov/coronavirus/>

<https://www.nctsn.org/resources/parent-caregiver-guide-to-helping-families-cope-with-the-coronavirus-disease-2019>

<https://store.samhsa.gov/system/files/sma14-4894.pdf>