



**REGULAR MEETING OF THE  
COVINGTON COMMUNITY SCHOOL CORPORATION  
BOARD OF SCHOOL TRUSTEES**

**January 11, 2021**

**VOLUME 2021 No. 1**

Mr. Doug Hunter, President

*Doug Hunter*

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Mr. Jason Beck, Vice-President

*Jason A Beck*

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Mr. Kevin Cates, Secretary

*Kevin Cates*

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Mr. Chad Herzog, Board Member

*Chad Herzog*

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Mr. Ryan Tolley, Board Member

*Ryan Tolley*

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# **Minutes from the Regular Monthly School Board Meeting**

Monday, January 11th, 2021

6:30pm - 7:30pm EST

Covington High School - Multi Purpose Room, 1017 6th Street, Covington, Indiana 47932

## **1. Board - of - Finance Meeting**

### **a. Call to Order**

The meeting was called to order by Doug Hunter, Vice – President at 6:30 p.m.

### **b. Selection of Board of Finance President**

A motion was made to accept Doug Hunter for Board of Finance President.

Motion by: Jason Beck  
Seconded by: Kevin Cates  
Abstained: Doug Hunter  
Motion Carried: 3-0

### **c. Selection of Board of Finance Secretary**

A motion was made to accept Kevin Cates for Board of Finance Secretary.

Motion by: Jason Beck  
Seconded by: Doug Hunter  
Abstained: Kevin Cates  
Motion Carried: 3-0

### **d. Board of Finance Investment Review**

Dr. Kevin Smith advised per Indiana code 5-13-7-7, the board is to review a written report summarizing investments made by the school corporation during the 2020 calendar year.

The school corporation made no investments during the referenced calendar year. The school corporation does have three (3) CD's currently in place, with investments made during previous calendar years.

### **e. Board of Finance Investment Policy Review**

Per Indiana code 5-13-7-7, the board is to review the overall investment policy of the school corporation. A copy of the corporation policy, Policy number 610, dated October 11, 2004, was provided for board review and discussion.

#### **f. School Corporation Financial Status Review**

Dr. Smith presented a review of the financial indicators for Covington Community School Corporation pursuant to Indiana code 20-19-7-4. The board was presented with a written report, using the state established fiscal indicators, of the school corporation financial status.

#### **g. Adjournment**

A motion was made to adjourn the board of Finance meeting at 7:00 p.m.

Motion by: Kevin Cates

Seconded by: Jason Beck

Motion Carried: 4-0

### **2. Regular Session Board Meeting**

### **3. Call to Order**

The meeting was called to order by Doug Hunter at 7:08 p.m. The Pledge of Allegiance was given.

#### **Board Member Attendance Verification**

- Doug Hunter - Present
- Jason Beck - Present
- Kevin Cates - Present
- Chad Herzog - Present
- Ryan Tolley – Present (via phone)

#### Officials:

- Dr. Kevin Smith, Superintendent – Present
- Vicki Jones, Corporation Treasurer – Present
- Mike Howard, Director of Operations – Present
- Trent McCormick, HS Dean of Students – Present

#### Guests:

- Bryan Anderson, CMS
- Kelly Engle, Community Member
- Kelly Harmeson, Community Member
- Leah Keele, Community Member
- Paul Moore, Community Member
- Amanda Strawser, Community Member
- Kara Taylor, CES
- Thad Taylor, Community Member

#### **4. 2021 School Board Organization of Officers**

##### **a. Selection of Board President**

A motion was made to accept Doug Hunter for School Board President.

Motion by: Jason Beck  
Seconded by: Chad Herzog  
Abstained: Doug Hunter  
Motion Carried: 4-0

##### **b. Selection of Board Vice - President**

A motion was made to accept Jason Beck for School Board Vice-President.

Motion by: Kevin Cates  
Seconded by: Ryan Tolley  
Abstained: Jason Beck  
Motion Carried: 4-0

##### **c. Selection of Board Secretary**

A motion was made to accept Kevin Cates for School Board Secretary.

Motion by: Jason Beck  
Seconded by: Chad Herzog  
Abstained: Kevin Cates  
Motion Carried: 4-0

#### **5. Board Member Compensation**

A motion was made to maintain the \$1,000 annual stipend for service to the school.

Motion by: Kevin Cates  
Seconded by: Chad Herzog  
Motion Carried: 5-0

#### **6. Assignment of Treasurer**

A motion was made to accept Ms. Vicki Jones as School Corporation Treasurer.

Motion by: Jason Beck  
Seconded by: Kevin Cates  
Motion Carried: 5-0

## **7. Assignment of Extra - Curricular Treasurer**

A motion was made to accept Ms. Jennifer Linville as Extra-curricular Treasurer.

Motion by: Chad Herzog  
Seconded by: Jason Beck  
Motion Carried: 5-0

## **8. Designation of CCSC Legal Counsel**

A motion was made to accept the law firm of Henthorn, Harris, and Weliever as School Corporation legal counsel.

Motion by: Jason Beck  
Seconded by: Chad Herzog  
Motion Carried: 5-0

## **9. Approval of Agenda**

Mr. Hunter reviewed the agenda for the meeting with no changes being proposed following board member consideration.

Following review of the agenda of January 11, 2021 regular board meeting a motion was made to approve as presented.

Motion by: Jason Beck  
Seconded by: Chad Herzog  
Motion Carried by a vote 5-0

## **10. Educational Excellence**

Mrs. Michelle Beck reported the status of virtual learning programming at the elementary school.

## **11. Consent and Approvals**

### **a. Review and Approve Minutes**

Following review of the of the minutes from the December 14, 2020 Regular Session Meeting, the December 17, 2020 Special Session Meeting, and the Second December 17, 2020 Special Session Meeting a motion was made to approve as presented.

Motion by: Jason Beck  
Seconded by: Kevin Cates  
Motion Carried by a vote 5-0

## **b. Review and Approval of Claim Dockets**

Included in the expenditures this evening are the following items:

Facility Improvement Payouts - \$523,963  
Property and Casualty Insurance Premium - \$111,098  
Vocational Education Payouts - \$67,598  
Education to Operations Fund Transfer - \$50,000  
GEER Grant Chromebook Purchases - \$26,460  
Safe School Safety Grant Payout - \$20,453

Following a discussion, a motion was made to accept claims 10873-10995 as presented.

Motion by: Chad Herzog  
Seconded by: Jason Beck  
Motion Carried by a vote 5-0

## **c. Consideration of Human Resources**

The following Human Resources items were presented for board consideration.

### **i. New Hires**

Brooke Ahrens - CMS Instructional Aide (Replacement)  
Cathy Busick - CHS Interim English Instructor (Second Semester)  
Cindie Holliday - Interim SEL Coordinator (Second Semester)

### **ECA -**

Susan Smaltz, CHS Pep Club Co - Sponsor  
Trevor Dickerson, CHS Pep Club Co - Sponsor  
Steve Pierce, Assistant Baseball Coach  
Bradley Slider, Volunteer Junior Varsity Baseball Coach  
Matt Gerling, Volunteer Assistant Baseball Coach  
Luke Taylor, Volunteer Assistant Baseball Coach  
Meghan Hall, Junior Varsity Softball Coach  
Aliah Larsen, Volunteer Assistant Softball Coach  
Keddy Sowers, Volunteer Assistant Softball Coach  
Judy Hegg, Volunteer Assistant Softball Coach

### **WRSSC**

Jamie Hughes, Blind Low Vision Teacher  
*Note: This is an additional role being assigned to Ms. Hughes*

### **ii. Resignations**

None

### **iii. Retirements**

None

**iv. Professional Leave**  
None

Following discussion, a motion was made to accept Human Resources recommendations as presented.

Motion by: Chad Herzog  
Seconded by: Jason Beck  
Motion Carried by a vote 5-0

**d. Review and Approval of Travel Requests**  
None

**i. Field Trips**  
None

**ii. Staff Development**  
None

**12. Project and Business Update**

- a. Administration**
- b. Finance/Business**
- c. Curriculum (Technology)**
- d. Buildings and Grounds**
- e. Transportation**

**i. Bus Bid Status**

Dr. Smith presented the update on the Bus Bid analysis.

**f. Other**

**13. New Business**

**a. Administration**

**b. Finance/Business**

**i. Education Fund Transfer Resolution**

A motion was made to accept the resolution for the monthly transfer of \$50,000 from the Education to Operations fund monthly for the period of January 2021 - December 2021.

Motion by: Chad Herzog  
Seconded by: Kevin Cates  
Motion Carried by a vote 5-0

**ii. 2022 - 2023 School Calendar Consideration**

A motion was made to adopt the 2022-2023 school year calendar as presented.

Motion by: Jason Beck  
Seconded by: Chad Herzog  
Motion Carried by a vote 5-0

**iii. Out of District Transfer**

A motion was made to approve two out-of-district transfers as presented.

Motion by: Kevin Cates  
Seconded by: Chad Herzog  
Motion Carried by a vote 5-0

**c. Curriculum (Technology)**

**d. Buildings and Grounds**

**e. Transportation**

**f. Other**

**Elementary School at Risk Donation**

A motion was made to allow acceptance of the \$5,000 donation from Mr. Dale White and the foundation as presented.

Motion by: Jason Beck  
Seconded by: Kevin Cates  
Motion Carried by a vote 5-0

**14. Comments, Announcements, and Other Business**

**a. Superintendent Report Out**

**i. Pathfinding**

**ii. Aligning**

Dr. Smith presented various avenues for the community to provide input for use in planning and decision making and/or to seek out information regarding the school corporation.

**iii. Modeling**

**iv. Empowering**



**b. Public Comments**

Paul Moore, Community Member recognized efforts of the board by providing a space more conducive to a public meeting.

Kelly Harmeson, Community Member questioned the process for bidding various services that are offered in Covington such as legal services and property casualty insurance.

**c. Board Comments**

**d. Dates - of - Interest**

Spring ADM Count Day - February 1, 2021

Superintendent Open Office Hours - February 1, 2021

Girls Basketball Sectional - February 2, 5, 6, 2021

February Board Meeting - February 8, 2021

Flex Day 1 - February 12, 2021

President's Day/No School - February 15, 2021

Superintendent Advisory Council - To Be Determined

Flex Days 2, 3 - March 18, 19, 2021

Spring Break - March 22 - 26, 2021

**e. Adjournment**

A motion was made to adjourn the meeting at 7:53 p.m.

Motion by: Chad Herzog

Seconded by: Jason Beck

Motion Carried by a vote 5-0

**An executive session board meeting was held at 5:30 p.m. to discuss the following:**

I.C. 5-14-1.5-6.1 (b)(9) Job Performance Evaluation

I.C. 5-14-1.5-6.1 (b)(3) School Safety and Security Plans and Implementation

I.C. 5-14-1.5-6.1 (b)(6)(B) Employee, Student, or Contractor Status



Secretary of the Board