

REGULAR MEETING OF THE
COVINGTON COMMUNITY SCHOOL CORPORATION
BOARD OF SCHOOL TRUSTEES

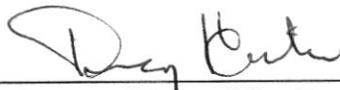
September 9, 2019

VOLUME 2019

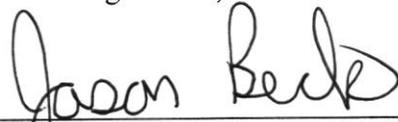
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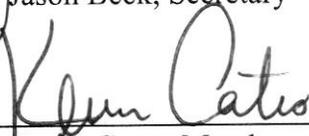
Mrs. Carolyn Lloyd, President



Mr. Doug Hunter, Vice President



Mr. Jason Beck, Secretary



Mr. Kevin Cates, Member

Mr. Chad Herzog, Member

COVINGTON COMMUNITY SCHOOL CORPORATION

Minutes from the Regular Meeting
of the Board of Education on
September 9, 2019 in the
Covington High School Library
located at 1017 Sixth Street
Covington, Indiana 47932

CALL TO ORDER: Meeting called to order by Mrs. Carolyn Lloyd at 6:30 p.m.

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|-------|--------------------|---------|
| ROLL: | Mrs. Carolyn Lloyd | Present |
| | Mr. Doug Hunter | Present |
| | Mr. Jason Beck | Present |
| | Mr. Kevin Cates | Present |
| | Mr. Chad Herzog | Present |

| | | |
|----------|--|---------|
| OFFICIAL | Dr. Kevin Smith, Superintendent | Present |
| | Mrs. Michelle Beck, EL Principal | Absent |
| | Mr. Ryan Sowers, MS Dean of Students | Absent |
| | Mrs. Alison Karrfalt, HS Principal | Present |
| | Mr. Trent McCormick, Athletic Director | Present |
| | Mr. Stu Weliever, School Attorney | Present |

NEWS MEDIA:

GUESTS: Paul Pfladderer, Administrator Assistance
Jason Waddell

REGULAR MEETING OF THE BOARD – September 9, 2019 – 6:30 P.M.

2019-14-139 ADOPTION OF AGENDA

A motion was made that the agenda of the September 9, 2019 regular meeting of the Board of School Trustees be approved as presented.

Motion by Mr. Doug Hunter
Seconded by Mr. Chad Herzog
Vote 5-0

2019-14-140 PUBLIC HEARING 2020 BUDGET

The public hearing for the 2020 Budget was called to order by Board President, Carolyn Lloyd at 6:30 p.m.

The floor was open for public comment on the proposed 2020 Budget for Covington Community School Corporation. There being no public comment on the budget, the Budget Adoption is set for October 14, 2019 at 6:30 p.m. in the high school library. Public hearing adjourned.

Motion by Kevin Cates
Seconded by Doug Hunter
Vote 5-0

2019-14-141 LEASE/PROJECT/ADDITIONAL APPROPRIATIONS HEARING

Lease Hearing

Pursuant to Indiana Code 20-47-3, before a school corporation may enter into a lease agreement with a nonprofit building corporation, the school corporation must conduct a hearing regarding the execution of the proposed lease and whether the rental to be paid to the lessor building corporation under the proposed lease is a fair and reasonable rental for the proposed improvements. Similarly, before a school corporation can appropriate any dollars it directly receives as bond proceeds, it must conduct a hearing on those proceeds for the “additional” appropriation of those funds.

Dr. Smith began by stating that from the outset the commitment embodied by the five members of this school board to ensure a diligent process for determining facility needs, as well as the laser focus brought on identifying a financially prudent and responsible strategy has not only been refreshing, but has also represented this school - community at the highest level of excellence.

The goal from the beginning of this project has been to ensure a focused commitment to the data, while working to provide an environment that is second to none for our children, staff members, and school - community stakeholders. In October 2018, Gibraltar Design and The Stenftenagel Group launched a facility study with the expectation of providing a deliverable that would allow the board to be able to determine a path forward. The study, which occurred during the succeeding six month period was built on a committed focus to ensure the engagement of our school-community stakeholders. A collaborative strategy involved interviewing and surveying corporation staff, administrators, and board members, while a detailed data analysis was conducted of the stakeholder feedback. This feedback also included input from a number of community members through the Superintendent's Advisory Council.

In summary, the input of many individuals representing a diverse interest in our schools has been utilized in the identification of our Rolling 10 Facility Improvement Plan.

There was no public comment on the Lease.

Project

Pursuant to Indiana Code § 20-26-7-37, before a school corporation may spend more than \$1,000,000 to build, repair or alter a school building that will be financed by a lease or bonds, it must hold a public hearing at which explanations of the potential value of the project to the school corporation and community are given.

The public hearing and the adoption of resolutions are the very beginning of the legal process. These resolutions establish the maximum financial terms for the proposed project.

The items making up the project are aligned to assist with the enhancement of operational safety, security, indoor air quality, and efficiency. The Rolling 10 Facility Improvement Plan, during the first year of the project timeline will include the upgrade of HVAC systems and units at the high school and elementary school; the replacement of non-insulated windows at the high school; the replacement of deteriorating sidewalks around the high school and elementary school facilities; the installation of security vestibules at the three buildings; the upgrading of electrical gear; and the replacement of the elementary school front entrance canopy and roofing.

During the succeeding few years, we will engage in the replacement of ageing building roof membrane, as well as continue to upgrade our life

safety systems, HVAC systems, while replacing additional windows that are driving inefficiency with heating and cooling.

The financing of the project will be a \$3,795,000, 19-year lease rental bond that is repayable and secured from property taxes within the school district. The proposed financing is not anticipated to increase the tax rate above current levels. The proposed structure of the bonds provides the school corporation flexibility to issue debt in the future to meet certain capital needs if deemed appropriate by the school board while maintaining the current level of debt service through 2023. Thereafter, the school corporation has capacity for additional debt service within its current debt structure.

There was no public comment on the Project.

Additional Appropriations

A public hearing was held on the additional appropriations for the lease/project. There was no public comment on the Additional Appropriations.

Stu Weliever explained that a Project Resolution is required when the school is planning to spend more than \$1,000,000 per building. It contains the estimated hard & soft construction costs and the costs of issuance and establishes the total project cost. It also contains the estimated tax impact. A motion was made to adopt the Project Resolution.

Motion by Mr. Doug Hunter
Seconded by Mr. Jason Beck
Vote 5-0

Stu Weliever informed those in attendance, as required by Indiana Code 20-47-3, after a lease hearing the School Board must approve the Lease Agreement and authorize the School Board officers to execute such Agreement. This Lease is the agreement whereby the School Corporation will levy the required property tax to pay the lease payments throughout the life of the bond issue. The lease payments will be paid to the Building Corporation and used to pay the bondholders to repay the proposed bonds.

A motion was made to adopt the Resolution Authorizing Execution of Lease.

Motion by Mr. Chad Herzog
Seconded by Mr. Kevin Cates
Vote 5-0

Mr. Weliever summarized the Additional Appropriation Resolution. The Additional Appropriation Resolution outlines the appropriation of funds received for the sale of real estate, if this becomes applicable. The resolution also specifies that any such funds will be placed in a School Corporation construction account, separate from all other school corporation funds until the Project is complete. A motion was made to adopt the Additional Appropriation Resolution.

Motion by Mr. Kevin Cates
Seconded by Mr. Doug Hunter
Vote 5-0

Mr. Weliever explained for these projects, the Building Corporation will own a portion of the Covington Community High School building which will be renovated. The Building Corporation will also be the issuer of the bonds. The bond proceeds will be held by the trustee bank, and will be used to pay the contractors for the work done on the building. As a result, the construction contracts will need to be with the Building Corporation because the Building Corporation will hold the money to pay the contractors. The School Corporation receives the bids and/or contracts and awards the bids and/or contracts under State law, but then assigns those bids and/or contracts to the Building Corporation for payment. A motion was made to adopt the Resolution Assigning Construction Bids.

Motion by Mr. Jason Beck
Seconded by Mr. Chad Herzog
Vote 5-0

The Resolution Authorizing Master Continuing Disclosure Undertaking satisfies the Securities and Exchange Commission requirement that a school corporation enter into a Master Continuing Disclosure Undertaking Agreement if it issues bonds to public investors. The School Corporation has previously entered into this type of agreement. The agreement requires that the School Corporation agree to timely provide certain financial information and provide notice of certain material events if and when they occur. A motion was made to adopt the Resolution Authorizing Master Continuing Disclosure Undertaking.

Motion by Mr. Jason Beck
Seconded by Mr. Kevin Cates
Vote 5-0

Mr. Weliever presented a Resolution Approving form of Amended and Restated Post Issuance Compliance Procedures. This resolution approves the form of Amended and Restated Post Issuance Compliance Procedures. A motion was made to adopt the resolution as presented.

Motion by Mr. Kevin Cates
Seconded by Mr. Jason Beck
Vote 5-0

2019-14-142 EDUCATIONAL EXCELLENCE

On September 4 the Indiana State Board of Education reviewed and released the test scores for the 2019 assessment period. This was the first year with the new ILEARN assessment, which expands the focus on assessing student knowledge in the college and career readiness standards, as compared to that of its predecessor, the ISTEP. Dr. Smith pointed out that there is much fanfare circulating around the state, related to the value of these test scores, with the governor and the superintendent of instruction calling for a “Hold Harmless” decision, as it relates to school accountability grades for the 2018 - 2019 school year.

Mrs. Karrfalt presented data from the recently released scores and their remediation plans.

2019-14-143 APPROVAL OF MINUTES

A motion was made that the minutes of the August 12, 2019 regular meeting of the Board of School Trustees be approved as presented.

Motion by Mr. Chad Herzog
Seconded by Mr. Jason Beck
Vote 5-0

A motion was made that the minutes of the August 26, 2019 special meeting of the Board of School Trustees be approved as presented.

Motion by Mr. Jason Beck
Seconded by Mr. Doug Hunter
Vote 5-0

2019-14-144 CLAIMS

Claims 8550, 8551 and 8609 were questioned and reviewed by the board. A motion was made that claims numbered 8473 to 8655 be approved as presented.

Motion by Mr. Doug Hunter
Seconded by Mr. Jason Beck
Vote 5-0

A motion was made granting the business manager permission to pay a claim to J.L. Crain and son which was received after the monthly claims were processed. This claim will appear on next month's register of claims.

Motion by Mr. Chad Herzog
Seconded by Mr. Kevin Cates
Vote 5-0

2019-14-145 PERSONNEL

A motion was made to approve the following personnel items:

ECA Assignments

Craig Sowers, CHS Lighting/Sound Technician
Craig Sowers, Yearbook Sponsor
Carolyn Davis, Senior Class Sponsor
Eric Stockberger, Senior Class Sponsor
Carrie Coffing, Junior Class Sponsor
Jodee Brown, Junior Class Sponsor
Brad Short, Sophomore Class Sponsor
Mandy Short, Sophomore Class Sponsor
Lindsey Reed, Freshman Class Sponsor
Jordan Rennick, Freshman Class Sponsor
Mikaela Girdler, Spanish Club Sponsor
Eric Stockberger, French Club Sponsor
Sarah Martin, High School Student Council
Scott Myers, FFA Sponsor
Rachel Cotton, CHS School Improvement Plan
Trevor Dickerson, CHS School Improvement Plan
Adam Ballard, CHS School Improvement Plan

Motion by Mr. Chad Herzog
Seconded by Mr. Kevin Cates
Vote 5-0

2019-14-146 **OLD BUSINESS**

District Office

The construction of the new district office is underway, with ground broken on Friday, August 30, 2019.

Rolling 10 FIP

CCSC has moved forward with our Rolling 10 Facility Improvement Plan. Dr. Smith informed the board of the upcoming dates for the project:

Bond Sale - October 24, 2019

Board authorization to bid project - November 11, 2019

Bids to be received - December 17, 2019

Board awards construction contract (s) - January 15, 2020

On - site construction begins - February 2020

TEACHER APPRECIATION GRANT BOARD POLICY 444

The 2019 - 2020 Teacher Appreciation Grant Policy, relates to the distribution of state monies for our teachers, and aligns with Indiana statute. The funds provided by the state of Indiana, under the TAG, are distributed to instructors rated as effective, or highly effective the previous school year. A motion was made to approve the policy as presented.

Motion by Mr. Chad Herzog

Seconded by Mr. Jason Beck

Vote 5-0

SOCIAL MEDIA POLICY 445

The Social Media Policy is intended to clarify expectations for corporation personnel, as it relates to their participation on and through social media.

The board has previously approved the social media policy as a component of the non-certified employee handbook. A motion was made to approve the policy as presented.

Motion by Mr. Jason Beck

Seconded by Mr. Kevin Cates

Vote 5-0

HEALTH INSURANCE CHANGE

Last November, we began to review opportunities that we hoped could provide more cost effective options for employee health insurance, with ONI Risk Partners, Lafayette, serving as a partner in this process. Following months of work, representatives of ONI presented a proposal to the CCSC staff during early August. Our employees were then surveyed, with an overwhelming majority of respondents, 81%, voting to move from our current health insurance trust process to ONI.

With this, the formal notification has been made, and confirmed, with the Hoosier Heartland Trust, indicating our intent to withdraw from the consortium, effective August 31, 2020.

Dr. Smith thanked Mr. Beck for assisting with the process of introducing ONI Risk Partners to the school corporation. Further, Dr. Smith recognized and shared his appreciation for the efforts of Mr. Scott Myers and Mr. Brad Short for the committed focus to ensure a prudent gap analysis was performed. Their expertise was invaluable during the process.

A motion was made to approve the plan to move to ONI Risk Partners, beginning with the September 1, 2020 coverage period, as the health insurance partner for CCSC.

Motion by Mr. Jason Beck
Seconded by Mr. Chad Herzog
Vote 5-0

2019-14-147 NEW BUSINESS

Education to Operations Fund Transfer

A motion was made to approve the transfer of \$40,000 from the Education Fund to the Operations Fund, per the resolution prepared by Mrs. Dillon.

Motion by Mr. Doug Hunter
Seconded by Mr. Chad Herzog
Vote 5-0

Resolution to Reduce Appropriations

It has been determined that there are appropriations in the Operations Fund, that will not be needed for the 2019 budget year. Reducing those appropriations by resolution will allow for, use of those available funds in the 2020 budget year. A motion was made to approve the Resolution to Reduce Appropriations in the Operations Fund as presented.

Motion by Mr. Kevin Cates
Seconded by Mr. Chad Herzog
Vote 5-0

Out of District Transfers

Two out - of - district student transfers were presented from Mrs. Beck and Mrs. Karrfalt. A motion was made to approve the transfers.

Motion by Mr. Kevin Cates
Seconded by Mr. Chad Herzog
Vote 5-0

Field Trips

A motion was made to approve four requests for field trips, out - of - state and overnight, as presented to the board:

Mrs. Myers requested permission to escort a group of high school students to the Danville Area Community College annual College Day on Thursday, September 19.

Ms. Holycross requested board approval to take her fifth grade class to Forest Glenn Park, Illinois, to allow them to participate in a Civil War Day, experiencing history of the era. This trip is scheduled for October 4.

Ms. Beck and Ms. Girdler requested board approval of the annual Camp Tecumseh event for September 23 and 24. The Tecumseh event is an opportunity for the staff to provide leadership and team building experiences for the children involved.

Mrs. Rachel Cotten, high school English instructor and Mr. Chad Tanner, A.P. United States History instructor requested board approval for the annual trek to Gettysburg and Washington, D.C.

Motion by Mr. Doug Hunter
Seconded by Mr. Jason Beck
Vote 5-0.

2019-14-148 SUPERINTENDENT REPORT OUT

Pathfinding

A component of the Superintendent's Advisory Council, the first meeting of the CCSC Athletic Facilities Council was held on Wednesday, September 4. The intent of the council is to establish a go - forward plan for improvement of our athletic facilities, much in the same regard as our Rolling 10 has been launched for the educational buildings and campuses.

There are five to seven OFI's (Opportunities - For - Improvement) being considered for the near term.

Aligning

Schedules have been established for the two fall E - Learning Days in October. The days, scheduled for October 15 and 16, are intended to be instructional days, with staff also having an opportunity to take part in professional development opportunities. The elementary school team will conduct parent - teacher conferences on these dates. On October 15, Dr. Jennifer McCormick will address the CCSC staff, with a focus on the state of education in Indiana.

CCSC has been awarded three grants recently, the secured school safety grant, valued at \$46,000, the Title II grant (\$23,000) and the Title IV grant, worth \$10,000 over the next year. The secured school safety grant will continue to fund our School Resource Officer, Title II will be applied as a stipend for our educators, while the Title IV grant supports the leadership development program launched last year.

Modeling

With state count day approaching, the funded student ADM for CCSC is being estimated at 832 students, a drop of 11 in Year - Over - Year comparison.

Dates - of - Interest

| | |
|---|------------------------------|
| 2019 Fall ADM Count Day | September 13, 2019 |
| Purdue Band Day | September 14, 2019 |
| CCSC Athletic Department Golf Scramble | September 22, 2019 |
| Fall Homecoming Week | September 23-27, 2019 |
| Superintendent Open Office Hours | October 1, 2019 |
| Boys Tennis Sectional | October 2 - 4, 2019 |
| Boys Soccer Sectional | October 9 - 12, 2019 |
| Board Meeting | October 14, 2019 |
| 2020 Budget Adoption | October 14, 2019 |
| E - Learning Days | October 15, 16, 2019 |
| Fall Break | October 17, 18, 2019 |
| Volleyball Sectional | October 17-19, 2019 |

2019-14-149 STATEMENTS FROM EMPLOYEES/PUBLIC

Jason Waddell asked the board about the freshman and sophomore study hall period that was removed from the schedules. Mrs. Karrfalt responded that she and Mrs. Myers are looking into a more flexible schedule and she would be willing to look at a one-on-one remedy for students if necessary.

2019-14-150 STATEMENTS FROM BOARD

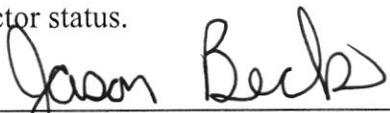
None

2019-14-151 ADJOURNMENT

A motion was made to adjourn at 7:36 p.m.

Motion by Mr. Chad Herzog
Seconded by Mr. Kevin Cates
Vote 5-0

An executive session was held at 5:30 p.m. to discuss personnel and contractor status.



Secretary of the Board