



## COVINGTON COMMUNITY HIGH SCHOOL

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### DRUG TESTING POLICY

The Board of School Trustees of the Covington Community School Corporation recognizes the health risks and dangers associated with the use of unlawful drugs and/or alcohol. The abuse of tobacco, alcohol, and other drugs in the school is a threat to the safety and health of students, faculty, and staff. It jeopardizes the efficiency and the quality of our educational programs. The risks associated with drug abuse include impaired judgement, deterioration of the organs of the body, and addiction. These are conditions that substantially inhibit students from performing to their fullest natural ability. The Board of School Trustees encourages all students to participate in school athletics and allows students to drive to school but believes the opportunity for such participation is not an absolute right, it is a privilege.

The primary purpose of this policy is to educate and protect our students.

The Board of School Trustees has approved random drug testing for the following populations in grades 6-12.

- A. Students involved in school-sponsored athletics:
- B. Extra-curricular activities:
- C. Student registered drivers:
- D. Students, with parent/guardian consent, who volunteer to participate in the Drug Testing Program

Students who are exhibiting behaviors or are involved in activities, which give authorities just cause to suspect the student is under the influence of a controlled substance, or alcohol may be tested at the discretion of the building principal.

Each student who participates in school-sponsored athletics, extra-curricular activities, or drives to school, must sign the online consent form during registration. Failure to comply will result in non-participation in athletics, extra-curricular activities, and/or loss of driving privileges to school.

All students who are part of the volunteer drug testing during the current school year will automatically be in the drug-testing pool during the next school year. Those parents who wish to withdraw their students from the volunteer drug testing program need to sign a release form.

### DRUG TESTING PROCEDURE

#### CONSENT FORM

All students shall be provided with a consent form, which must be signed by the student and be a custodial parent or guardian before such student shall be eligible to participate in any school-sponsored athletics, extra-curricular activities, or drive a vehicle on school grounds. Students

who are 18 years of age or older may be included in the testing program at their own request.

## SELECTION

Students to be tested will be selected randomly, except for those for whom there is probable cause to believe that there is a controlled substance or alcohol in their system. Each student will be assigned a number. A cross-reference list of names and numbers will be maintained by each school. A verified system of random selection will be employed by the school administrator to determine which students will be tested at a particular time.

## URINE TESTING PROCEDURE

Upon being selected for testing, each student will be required to provide a sample of his or her urine in a verifiable manner.

- The collection of the sample shall not be physically observed
- The student's number and the date shall be written on the sample bottle
- The student and school nurse or school designee shall date and initial the cross-reference list, establishing the sample container has the proper identification number

The school nurse or school designee shall then be responsible for turning over the samples to the testing laboratory.

## DRUGS TESTED

Testing shall be done by a certified laboratory through urinalysis. The Covington Community School Corporation will pay for the testing that it requests.

Each sample will be tested for tobacco, alcohol, and those drugs which may include all drugs listed as controlled substances under the laws of the State of Indiana.

If over-the-counter or prescription medication contribute to a "positive" test result, then the student should inform the school nurse or administrator of this fact at the time the urine sample is taken. The student will be given 24 hours to produce the prescription in order to be verified by the school nurse.

## LABORATORY REPORT

The laboratory will report the results of each test to the administrator by the numbers on each sample container.

The test results shall be made known to the student, the student's custodial parent(s) or guardian(s), the school nurse, and school administrator. Results are deemed confidential.

## TEST RESULTS

Tests are "positive" if the student's system shows any level of tobacco, alcohol, or other drug residue substances from drugs previously covered on page of this policy. (Zero Tolerance). The

school administrator, if the results are “positive” will so advise the student and the student’s custodial parent(s) or guardian(s).

The school administrator will explain the type of substance, which was found, and the health hazards involved. The student will then fall under the guidelines for positive tests through random and just-cause testing.

#### RETESTING OPTION

If the student or the student’s custodial parent(s) or guardian(s) desire, they may a portion of the remaining urine sample re-analyzed by a school-approved laboratory.

The School Corporation will provide a list of approved laboratories to the parent(s) or guardian(s).

The student and/or the student’s custodial parent(s) or guardian(s) may choose any laboratory from the school-approved list and will be financially responsible for any retest under the provisions of this item.

The student and the student’s custodial parent(s) or guardian(s) may also submit any prescription or other information which will be considered in determining whether a positive test can be satisfactorily explained.

#### DRUG TESTING PROGRAM GUIDELINES - POSITIVE TEST CONSEQUENCES

- I. Just Cause - Drugs and/or Alcohol
  - A. First Offense
    - 1. Juvenile authorities notified if criminal offenses or probationary violation involved
    - 2. Retest at a later date
    - 3. In school detention (3 day minimum) to obtain an assessment for re-admittance to school
    - 4. No extra-curricular or athletic participation for five weeks, including the loss of driving privileges.
    - 5. Non-compliance may result in expulsion
  - B. Second Offense
    - 1. Juvenile authorities notified if criminal offenses or probationary violations involved
    - 2. Suspension and possible recommendation for expulsion
  
- II. Random Testing - Drugs and/or alcohol
  - A. First Offense
    - 1. Juvenile authorities notified if criminal offenses or probationary violations involved
    - 2. Retest at a later date
    - 3. No extra-curricular or athletic participation for five weeks including the loss of driving privileges
    - 4. A school approved assessment and retest must be obtained at the expense of the parent/guardian during the five-week exclusion
    - 5. Athletes/cheerleaders will also comply with the athletic handbook for drugs and alcohol
    - 6. Non-compliance may result in the loss of all athletic, extra-curricular, and student driving

participation for one calendar year.

B. Second Offense

1. Juvenile authorities notified if criminal offenses or probationary violations involved
2. No extra-curricular, athletic, and student driving participation for one calendar year
3. Re-testing during the exclusion period with one test during the month prior to reinstatement of participation
4. Non-compliance may result in loss of all athletic, extra-curricular, and driving participation during the remainder of the student's enrollment at Covington Middle School and/or Covington High School

C. Third Offense

1. Juvenile authorities notified if criminal offenses or probationary violations involved
2. Loss of all athletic, extra-curricular, and driving participation during the remainder of the student's enrollment at Covington Middle School and/or Covington High School

III. Random Testing/Just Cause - Tobacco

- A. Juvenile authorities notified if criminal offenses or probationary violations involved
- B. Parents notified
- C. Athletes and extra-curricular participants must also comply with their respective handbooks, guidelines, or rules for tobacco use.